

**APPENDIX A
CEB Report Risk Register**

Risk Score **Impact Score:** 1 =Insignificant; 2 = Minor; 3 = Moderate; 4 = Major; 5 = Catastrophic **Probability Score:** 1 = Rare; 2 = Unlikely; 3 = Possible; 4 = Likely; 5 = Almost Certain

No.	Risk Description Link to Corporate Obj	Gross Risk		Cause of Risk	Mitigation	Net Risk		Further Management of Risk: Transfer/Accept/Reduce/Avoid		Monitoring Effectiveness				Current Risk	
		I	P			I	P	Action:	Outcome required:	Q 1	Q 2	Q 3	Q 4	I	P
					Mitigating Control: Level of Effectiveness: (HML)			Action: Action Owner:	Outcome required: Milestone Date:	⊗	⊗	⊗	⊗		
								Mitigating Control: Control Owner:		⊗	⊗	⊗	⊗		
1	Financial Costs	2	1	Cost incurred as a result of legal action being taken and lost	Mitigating Control: Early and full involvement of legal services. Level of Effectiveness: H	2	1	Action: Regular and full involvement with legal services. Action Owner: Empty Property Officer Mitigating Control: Regular meetings with legal services Control Owner: Empty Property Officer	Outcome required: No Costs Milestone Date: Quarterly						
2	Adverse Publicity	2	1	Failure to bring empty property back into use due to operational constraints.	Mitigating Control: Encouraging positive press as a result of regular contact with local media Level of Effectiveness: H	2	1	Action: Regular updates provided to media on empty properties brought back into use. Action Owner: Empty Property Officer Mitigating Control: Working with press office regularly. Control Owner:	Outcome required: Positive Press Milestone Date: Quarterly						

